

DD/S

56-3349

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SEP 20 1956

MEMORANDUM FOR: ✓ General Counsel  
Comptroller  
Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Audit Staff  
Chief, Commercial Staff  
Chief, Management Staff  
Chief, Medical Staff  
Special Support Assistant to the DD/S  
Chief, Project Administrative Planning Staff  
Special Planning Assistant to the DD/S

SUBJECT : Discontinuance of Form No. 293, "Report of  
Overtime and Holiday Work"

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1. [REDACTED] "Hours of Work," dated 25 July 1955  
which rescinded [REDACTED] omitted the requirement for the submission  
of Form No. 293, "Report of Overtime and Holiday Work."

2. Since several offices have continued to submit this report  
will you please take the appropriate action to inform your staffs  
that Form 293 is no longer required. However, the submission of  
Form No. 292, "Request for Authorization of Overtime and Holiday  
Work," is still necessary.

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*CEB*  
[REDACTED]  
Special Assistant to the  
Deputy Director (Support)